

**INCOME AND EXPENSE:**

General Use

Information received is confidential  
and not open to public inspection.

Date: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

APARTMENT TYPE PROPERTIES	YEARS		
Gross Potential Income (Assumes 100% Occupied)			
Less Vacancy and Collection Loss			
Actual Income Received			
Other Income (Please Explain)			

Rental Breakdown by Unit: \_\_\_\_\_ Date Effective: \_\_\_\_\_

**Efficiencies:**

No. of units \_\_\_\_\_ @ \_\_\_\_\_ S.F. @ \$ \_\_\_\_\_ per month      No. of units \_\_\_\_\_ @ \_\_\_\_\_ S.F. @ \$ \_\_\_\_\_ per month

**One Bedroom:**

No. of units \_\_\_\_\_ @ \_\_\_\_\_ S.F. @ \$ \_\_\_\_\_ per month      No. of units \_\_\_\_\_ @ \_\_\_\_\_ S.F. @ \$ \_\_\_\_\_ per month

**Two Bedroom:**

No. of units \_\_\_\_\_ @ \_\_\_\_\_ S.F. @ \$ \_\_\_\_\_ per month      No. of units \_\_\_\_\_ @ \_\_\_\_\_ S.F. @ \$ \_\_\_\_\_ per month

**Three Bedroom:**

No. of units \_\_\_\_\_ @ \_\_\_\_\_ S.F. @ \$ \_\_\_\_\_ per month      No. of units \_\_\_\_\_ @ \_\_\_\_\_ S.F. @ \$ \_\_\_\_\_ per month

**Four Bedroom:**

No. of units \_\_\_\_\_ @ \_\_\_\_\_ S.F. @ \$ \_\_\_\_\_ per month      No. of units \_\_\_\_\_ @ \_\_\_\_\_ S.F. @ \$ \_\_\_\_\_ per month

**Five Bedroom:**

No. of units \_\_\_\_\_ @ \_\_\_\_\_ S.F. @ \$ \_\_\_\_\_ per month      No. of units \_\_\_\_\_ @ \_\_\_\_\_ S.F. @ \$ \_\_\_\_\_ per month

**Garages:**

No. of units \_\_\_\_\_ @ \$ \_\_\_\_\_ per month

1. Indicate (x) if rent payment includes:       Gas?       Electricity?       Water?

2. Total number of garage stalls? \_\_\_\_\_      3. Number of surfaced parking spaces? \_\_\_\_\_

COMMERCIAL TYPE PROPERTIES	YEARS		
First Floor Gross Potential Income (Assumes 100% Occupied)			
Less Vacancy and Collection Loss			
Actual First Floor Income Received			
Upper Floors Gross Potential Income (Assumes 100% Occupied)			
Less Vacancy and Collection Loss			
Actual Upper Floors Income Received			
Other Income (Please Explain)			

(See reverse side for expense data)

